



2009 Team Uniform Ordering

FCA Team Uniform Coordinators:

Whether you're a new or returning uniform coordinator for your child's team, I'd like to give a big **THANK YOU** for helping out with this very important role. I've attempted to make this process as straightforward as possible, but know that I'm here to help if you have questions.

The FCA Uniform Contract

FCA has an agreement with ADIDAS to supply our uniforms and equipment. Under this agreement, we are given a sizable discount on our orders, plus Adidas returns a percentage of our purchases in the form of clothing for our coaches and assistant coaches. In return, our coaches and players cannot wear competing brand clothing as part of their uniform. So no Diadora, Nike, Umbro, etc. The exception is shoes; players may wear any brand of soccer shoes they choose. If you have questions about the Adidas agreement or about what constitutes a competing brand, please feel free to contact me.

The FCA Uniform Package

The FCA uniform package consists of two jerseys (Blue, White), navy shorts, blue socks and white socks (to match the jerseys), warm-ups and a gear bag or backpack. All teams are required to have the complete package.

Please note that returning players have first choice to their uniform number. The FCA board has tried to make this an easier process with starting the U11 teams with a pre-selected grouping of numbers for the different formed teams, this was driven by many factors but the most obvious being the player pass format of play within the PDL. Players may move from white to gold or vice versa, so please have your uniform coordinators work together with the other teams at your age group to insure there are not duplicate numbers.

The Uniform Ordering Process

There are three steps to ordering the FCA uniform package:

1. Each player needs to complete the **Individual Player Order Form**, indicating sizes, quantity and total cost. This form must be returned to the Team Uniform Coordinator. Checks must be included with the order (payable to Soccer West) and be sure the player's name and team information is on the check. If a parent would like to pay by credit card, they should make payment at Soccer West and attach the receipt to the form prior to submitting to the Team Uniform Coordinator.
2. Each Team's Uniform Coordinator will compile the individual orders onto the **Team Uniform Summary Form**. This is the form that needs to be submitted to Soccer West along with all of the checks (or charge receipts). It is very helpful to keep the Individual Player Order forms and make a copy of the Summary form and of the checks in case any questions arise.
3. When the uniforms arrive, the Team Uniform Coordinator will use the individual order forms to make sure players get everything they ordered. You will pick up your team's order from Soccer West, separate it by player and deliver it to your team.

All uniform order forms can be downloaded from the club website, www.fcalliance.com Team Management, Forms
The Team Uniform Summary Form can be downloaded for data entry purposes.

If you have any questions about the uniform ordering process, please feel free to contact me by e-mail or phone.

Again, thank you for your help!
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