



Process for Adding/Dropping Players

The roster maximum is 18 players; most teams roster between 15-16 players. U11 teams will roster between 12-14 players.

Adding Players:

1. If your team needs more players, the first step is to contact the VP Teams. They will discuss your team's needs with the coaching director or associate coaching director. If they concur your team needs more players, they will get a notice posted on the FCA website and the NYSA website.
2. The best way to find new players is through your current players. It is very important that team coaches DO NOT approach any players about joining the team; this is recruitment and against WSYSA policies...and the penalties for coaches can be severe. If a prospective player contacts a team coach, the player should be instructed to contact the VP Teams; they will take the player's information and relay it to the team coordinator. We take these steps to protect our coaches from accusations of recruiting or tampering.
3. The team coordinator will contact the prospective player to attend at least one (1) but no more than three (3) team training sessions, where the coaches will assess their skill level and the player will have the opportunity to see if the team is a good "fit." By the conclusion of the third training session, the coach must either invite the player to join the team or release them. The team coordinator will then contact the VP Teams with the resolution.
4. Occasionally, a player will move into the area and contact FCA through either the NYSA office or the FCA website regarding playing opportunities. In this case, the VP Teams will first contact the coach of the #1 team at the age group to see if the team is interested in inviting the player for a tryout (follow guidelines for #3). If the team is not interested, the player will be offered to the #2 team and on down the line.
5. When a team adds a player, there are two forms to complete: the **WSYSA Player Status Form (Adds/Drops/Transfers)** and the **FCA Player Add/Transfer Request** (forms can be found on the FCA website under "Team Management, Forms"). Signatures on these forms must be obtained in the order listed (i.e. don't ask the coaching director to sign if the player, parents and coaches haven't already signed). Once complete, provide payment for both the NYSA and FCA fees, copy of player's birth certificate, Medical/Transportation form, Player/Parent Agreement form and the Film and Photo Release form to the appropriate FCA registrar. Once the registrar approves, the Medical and Player/Parent Agreement will be given back to the team coordinator and other forms will be forwarded to the NYSA office.

Dropping Players:

1. Inform the VP Teams of any player wishing to leave the team, whether they are transferring to another team or simply dropping soccer.
2. Complete the WSYSA Player Status Form (Adds/Drops/Transfers) section called "Delete Request," complete with the signature of the player's parents.
3. Take the completed form to the appropriate FCA registrar. Once approved, the FCA registrar will forward the form to the NYSA office for sign-off by the NYSA registrar. Once this is done, the player will be removed from your team roster.

Important Deadlines:

The FCA approval process for adding players takes time, so get started well in advance of the deadlines.

August 1

Team rosters are sent to the WSYSA. After this date, teams are limited to just three (3) roster moves for the remainder of the season and State Cup competition.

A roster move is the addition of any new player who is transferring from another WSYSA team (select or rec). Adding a player not currently registered in the WSYSA (i.e. a player who moves into the community) is not considered a roster move. Dropping a player who goes to another team or quits soccer is not considered a roster move.

October 31

NYSA will reduce the NYSA player fee by 50% for players added after Oct 1st. FCA will pro-rate fees for players added after Sept 1st. Prior to these dates the full NYSA and FCA fees are due.

This is the deadline for all roster changes for the remainder of the Fall competitive season; after this date, rosters are set.

Players added to the roster prior to October 1st will pay 50% of the NYSA fee or the difference between their NYSA rec registration and the NYSA's fee for FCA. For FCA fees, players added prior to Sept 1st will pay the full FCA Fee. After Sept 1st, players added will pay a pro-rated amount by dividing the FCA fee by 12 months, then times the number of months remaining in the "soccer year". (The "soccer year" being April 1 – March 31). If a team has a compensated coach or trainer, those monthly fees will need to be refigured for the entire team based on the new number of players.

November 15

This is generally the deadline for State Cup applications (US Youth Soccer Washington State Championship Cup, Challenge Cup and the Fred Meyer Commissioners Cup. Players can be added to your roster for the state cup tournament up until this date. The completed and approved **WSYSA Player Status Form (Adds/Drops/Transfers)** must be attached to your team's state cup application.

Players added for state cup cannot practice or scrimmage with your team until January.

Fees for Players added for State Cup play only:

Non-NYSA player will owe 25% of the full season NYSA fee for FC Alliance players plus \$25 to FC Alliance

NYSA player will owe \$25 to FC Alliance

There will be no transfer fee or late fee